



## KENT COLLEGE WEST CAIRO

# Behaviour Policy

<b>Owner</b>	SLT
<b>Applied to</b>	Early Years, Junior School and Senior School
<b>Date last reviewed</b>	September 1 <sup>st</sup> , 2025
<b>Date of next review</b>	September 1 <sup>st</sup> , 2026
<b>Committee approved by</b>	SLT and School Board
<b>Review period</b>	2 years

Kent College Cairo is committed to creating an environment and climate in which all students have the right to work purposefully, feel secure, happy and confident and where relationships between staff and students, and between the students themselves, are based on mutual respect and tolerance. Kent College West Cairo is also committed to ensuring every student reaches their potential and we will embed a culture of aspiration, where every student feels safe and happy to become the best young person they can be.

Whilst our approach will always aim to shape positive behaviours, we will have no reservations around the use of the most serious sanctions, including permanent exclusions, for the most serious breaches of our behaviour management policy.

### **Positive Behaviour Management**

To achieve our aims and expectations and to develop a positive climate for learning, everyone at Kent College West Cairo should work together in a consistent and positive manner.

We are committed to enabling all students to work purposefully and achieve their potential. To do this we need to teach in an atmosphere that celebrates success and uses sanctions when behaviour hinders the learning process.

A strong ethos of achievement and good behaviour is something that we should all strive to achieve and in order to enable this; we should all work within a clear framework which is open for all to understand and follow.

Every stakeholder has a responsibility to uphold the procedures outlined in this policy.

**Teachers and Governors will:**

- Provide a safe and caring environment for all students
- Contact parents promptly if there are concerns
- Provide a personalised curriculum which will meet the needs of each individual
- Ensure effective and regular information and guidance is given when it is required
- Keep both parents and student regularly informed about progress through reports, parent teacher consultations (PTCs) and tutor communication
- Praise and reward students at every opportunity
- Employ strategies for behaviour management where applicable
- Listen and take into account parental views and concerns on school life.

**Parents and Carers will:**

- Ensure that my child attends school and is on time every day
- Ensure that my child comes to school equipped and in full uniform
- Listen and take advice from the school, showing an interest in the development and progress of my child
- Attend PTC's and meetings related to my child
- Support the school's policies/procedures including those around behaviour, attendance, anti-bullying and dress code
- Inform and communicate with the school regularly over any concerns, or changes in circumstances that may affect my child
- Ensure the school has up-to-date records of contact information, in particular telephone numbers and email addresses
- Inform the school of any absence of my child as soon as possible on each day of absence

**Students will:**

- Attend school and lessons on time, every day
- Bring all equipment, books and equipment required for each day
- Wear full and correct uniform every day
- Be polite, considerate and respect all individual differences within the school and the wider community
- Follow all the appropriate school policies including the behaviour, attendance, anti-bullying and dress code policies
- Complete all work set in class and at home on time and to the best of my ability

- Report any bullying or anti-social behaviour and act as a role model for younger students
- Respect the school environment and wider community neighbourhood
- Embrace the Kent College Values of: Respect, Humility, Ambition, Acting Justly, Openness, Kindness, Resilience and Curiosity.

The school has a strong disciplinary system which allows learning to be at the centre of every classroom. We expect students to behave and act in a responsible and respectful manner both in our school and within the local community, including travelling to and from school on the school buses. Alongside our discipline system we have a very strong culture of rewards and achievement. We actively reward students with achievement points, certificates, letters/postcards home and verbal praise.

### **Rewards**

Students who exhibit commitment, work hard and demonstrate progress will be rewarded and praised at every opportunity. The Kent College West Cairo rewards system includes:

- Verbal praise from teachers, support staff, tutors, senior leaders
- Shout outs
- Rewards trips
- Prizes
- Lunch Queue passes
- House points

The list is not exhaustive and we will endeavour to find new and innovative ways to reward and award student success wherever we can.

### **Sanctions**

When behaviour is unacceptable and students defy the schools expectations the school will apply the behaviour policy sanctions. The management of those behaviours is paramount to ensuring learning and progress are not affected. Whilst the following list is not exhaustive it is illustrative of the strategies we will use:

- Verbal reprimand
- Break time detention
- Restorative practice with teaching staff and Personal Development leads
- Lunch time detention
- Tutor report
- Head of School report
- Parental meetings
- Removal from lessons
- Internal Exclusion
- Fixed term suspension
- Permanent Exclusion

The following list of behaviours are deemed unacceptable and will result in aforementioned sanctions being applied. Again, whilst not being an exhaustive list it is illustrative of what is unacceptable. The school will exercise discretion over any behaviour perceived as affecting the safety, happiness and progress of any individual in the school or wider community.

- Failure to wear correct uniform
- Failure to complete classwork / homework
- Use of mobile phone on the school site
- Disruption to learning
- Lateness to school and or lessons
- Smoking (including vaping) on the school site or in the school uniform in proximity to the school or in the local community
- Possession of illegal substances of any kind
- Possession of alcohol
- Truancy
- Fighting
- Physical assault
- Bullying – verbal, emotional, physical, cyber
- Vandalism
- Racism in any form
- Any form of prejudicial language
- Swearing or using inappropriate language
- Anti-social behaviour
- Dangerous behaviour
- Leaving the school site without permission
- Repeated non co-operation with the school's expectations
- Failure to attend or cooperate with any sanctions
- Sexual misbehaviour
- Theft
- Bringing any weapon onto the school premises
- Inappropriate use of the internet on school systems
- Possession of pornographic material
- Unsubstantiated allegations against staff
- Social media or online abuse against individuals and/or the school
- Public actions which bring the school into disrepute

As of September 2025, the school will operate no-notice detentions as laid out by the UK DFE regulations. Whilst we will always attempt to contact parents, wherever feasible, we reserve the right to carry out those no notice detentions and expect students and parents to adhere to this.

We will also confiscate any items that should not be in school as laid out in this behaviour policy. Any item that is confiscated, including mobile phones, will be locked away securely and returned to either the student or parent depending on the circumstance. In some cases, the confiscated item may be disposed of or handed to the police depending on the nature of the item.

## Behaviour Pathway

